

**TRAVIS CENTRAL APPRAISAL DISTRICT**

8314 Cross Park Drive
P.O. Box 149012
Austin, Texas 78714-9012 (512) 834-9317
TDD (512) 836-3328 FAX (512) 835-5371

**NAME OR ADDRESS
CORRECTION**

Tax Year: _____ Parcel Number(s): _____

INSTRUCTIONS: Please complete this form and mail or fax to the Travis Central Appraisal District. You may also deliver the completed form to the Information & Assistance Department located at the address above.

**STEP 1:
TYPE OF
REQUEST**

- | | |
|--|--|
| <input type="checkbox"/> Ownership Change | <input type="checkbox"/> Mailing Address Change |
| <input type="checkbox"/> Correct error in owner's name | <input type="checkbox"/> Correct Property Location Address |

**STEP 2:
OWNERSHIP
INFORMATION**

Owner's Name _____

Mailing Address _____

City _____

State _____

Zip _____

Daytime Phone _____

Evening Phone _____

**STEP 3:
PROPERTY
DESCRIPTION**

Property Location _____

Legal Description _____

Purchase Date _____

Purchased From _____

Acreage or Square Footage _____

**STEP 4:
DOCUMENTATION**

Please provide a copy of the recorded document (deed, will, divorce, etc.) if you are correcting the ownership.

**STEP 5:
AFFIRMATION**

I am the owner of the property described above and request the Travis Central Appraisal District to correct its records to reflect the information listed above.

Signature _____

Date _____

Any person who makes a false statement could be found guilty of a class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.